

Piercebridge Parish Council

MINUTES OF THE ANNUAL MEETING HELD ON

TUESDAY 15 MAY 2018

COUNCILLORS: S. Chalmers C. Steel
 R. Blamire D. Taylor McDonald
 Clerk: Martin Clark

Visitors: None

1. ELECTION OF CHAIR FOR 2018/19:

Cllr Taylor McDonald proposed Cllr Chalmers for Chair for 2018/19. The proposal was seconded by Cllr Blamire

RESOLVED: Cllr Chalmers accepted the nomination.

2. DECLARATION OF OFFICE FORM SIGNED BY THE CHAIR:

Cllr Chalmers signed the Declaration of Office form. Witness by the Clerk

3. DECLARATIONS OF INTEREST:

None declared

4. PROGRAMME OF MEETINGS FOR 2017/18:

9 th July	10 th September	12 th November
14 th January 2019	11 th March	13 th May

RESOLVED: The programme of meetings for the next year was agreed.

5. MINUTES OF THE ORDINARY MEETING HELD 15 MARCH 2018:

RESOLVED: The minutes of the ordinary meeting held on the 15 March 2018 were proposed as a true record by Cllr Taylor McDonald and seconded by Cllr Steel

6. LOCAL MAINTENANCE/VILLAGE ISSUES:

6.1 Four villages community party

Cllr Steel spoke on the plans for another four villages party in the summer. The party is open to all residents of the 4 villages (Piercebridge, Low and High Coniscliffe and Merrybent) and is free. Each village is looking to contribute something toward the event.

RESOLVED: It was proposed by Cllr Steel the council donate £100 toward the event. Seconded by Cllr Blamire.

6.2 A discussion took place on signage for not parking on the village green and a reminder to 'Take your litter home'. The types and costs will be looked into.

7. FINANCE/ACCOUNTS:

7.1 Annual Governance Statement

RESOLVED: The accuracy of the Annual Governance Statement was proposed by Cllr Taylor McDonald and seconded by Cllr Steel

7.2 To approve the End of Year accounts 2017/18 (subject to internal audit)

RESOLVED: The end of year accounts (subject to audit) were proposed as a true record by Cllr Blamire and seconded by Cllr Taylor McDonald

7.3 To sign the Certificate of Exemption (Section 9 of the Local Audit (Smaller Authorities) Regulations 2015).

A discussion took place on the need to allocate funding to purchase a replacement noticeboard. **RESOLVED:** It was proposed by Cllr Steel and seconded by Cllr Taylor McDonald the council explore the options for a noticeboard to cost between £300 and £1000. A final decision should be made at the July meeting.

8. CORESPONDENCE:

None

9. GENERAL DATA PROTECTION REGULATIONS:

The Clerk informed members of the new GDPR and preparations that have been made to see the council is compliant. A Data audit has been completed and consent and privacy notices have been prepared.

The Clerk advised members that they all are responsible for ensuring data is used correctly. New council email addresses will be set up so all council related work goes through non private emails.

10. CORRESPONDANCE:

None

11. DATE & TIME OF NEXT MEETING & AGENDA ITEMS:

Monday 9 July 2018, 7.15pm, St Mary’s Church

DBC – Darlington Borough Council

Signed.....

Dated.....

